

EERA: Registration and Payment

- As an author and presenter at the conference, do I need to register as a participant and pay the conference fee?
- Is Low GDP reduction allocated according to country of origin or country of residence?
- If I register before the end of the Early Bird registration but pay afterwards, does the fee change to standard fee?
- Is it possible to register for only one or two days of the conference?
- How can I add a purchase order number to the invoice?
- Does the EERA Office send out the invoice?
- Do you have a VAT number?
- Will the EERA Office provide me with an Invitation letter?
- Will I be reimbursed if I am unable to attend the conference?

As an author and presenter at the conference, do I need to register as a participant and pay the conference fee?

Yes, you must do both. If you are registered as a user in the conftool system, you still need to register as a participant via this user account and pay the conference fee. Only the keynote speakers invited by EERA get free access to the conference.

Is Low GDP reduction allocated according to country of origin or country of residence?

Qualification for the Low GDP country reduction is dependent on the country you stated in the address in the user account, i.e. your country of residence, and not on your country of origin.

If I register before the end of the Early Bird registration but pay afterwards, does the fee change to standard fee?

Early Bird fee depends on the time of registration, not on the time of payment. That means that the fee stated on your invoice will stay the same.

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Is it possible to register for only one or two days of the conference?

No, we do not offer day tickets, you have to register and pay for the whole conference.

How can I add a purchase order number to the invoice?

In the participant registration form, you can enter such a number at the field Reference.

Does the EERA Office send out the invoice?

No, we don't send out invoices by snail mail or email. You have access to an automatically generated invoice via your user account. So please forward this invoice to the person who will make the payment.

Do you have a VAT number?

As a charity in Germany, we do not have a VAT number, but rather a Tax number. This is listed on the invoice and receipt.

Will the EERA Office provide me with an Invitation letter?

Please note that we can never provide participants with invitation letters, due to European Immigration Law. However authors of accepted submissions have access to an automatically generated acceptance letter via their user account. This usually suffices for Visa purposes. If the information given is not sufficient, please contact the EERA Office and we will send you an acceptance letter with the additional information you need.

Will I be reimbursed if I am unable to attend the conference?

For this, please consult our [Terms of Registration](#).

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